

Westfield Fire and Rescue District

Regular Meeting July 2, 2018

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Schmidt – aye, Likley - aye.

Comments from the floor

- N/A

Chief's Report

- Chief Fletcher is on vacation until July 8th. The other officers will run the department operations, training and emergency call, in his absence. He provided Trustee Likley with his report.
- Total number of calls was 24; squad included 14; fire 6; motor vehicle accidents 4; and hazmat 0. This included 13 in the township; 10 in the Village; and 1 in Seville. 17 residents & 7 non-residents were involved.
- Squad 167-2 came back from repairs but was sent back due to a noise in the left front steering suspension. It was back in service on June 29th.
- Pumper 161-1 and Pumper/Tender 162-1 both successfully passed the annual pump testing last Monday. This is done using the lake on the North Coast Soccer Facility. The owner gives permission for the department to do training and pump testing using the lake water. The operations are good for the lake also as it provides mechanical aerating of the water.
- Trustee Horner questioned how the night shift staffing was going with the new shift differential in place. Chief Fletcher will be asked to provide an update.

Minutes to be approved

Schmidt makes a motion to accept the June 18, 2018 meeting minutes as submitted; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.

Fiscal officer's Report

Schmidt makes a motion to authorize the payment of bills totaling \$29,315.92 as presented; seconded by Likley. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

- Fallsway Equipment - \$9,635.69 – 167-2 Repairs, \$9,135.69 was received from insurance and the \$500.00 was the deductible.
- Dell Marketing - \$1,473.07 – Computers
- Galls - \$316.93 – Uniforms
- 2nd Quarter Payroll is included in this check listing.

Trustee Schmidt questioned the whereabouts of the old computers to ensure the equipment disposal/retention policy is in compliance.

Fund Status - \$216,296.83 Checking Balance - \$151,902.56 CD

- Night shift differential is budgeted under volunteers' line item.

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Appropriation Reallocations

- N/A

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- YTD Cash Summary by Fund
- Revenue Status
- Monthly Receipt Listing – June, 2018

2019 Projected Budget

- Other Revenue – Trustee Horner requested a breakdown of this consolidated category
 - Included other governmental receipts i.e. BWC refunds
- Fire Protection Other Expense - \$413K includes the new squad
- The Projected Budget is submitted to the Medina County Auditor is ensure Revenues are greater than Expenses.

Likley makes a motion to authorize the submittal to the Medina County Auditor the 2019 Projected Revenue Budget in the amount of \$660,474.85 as presented; seconded by Schmidt. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

Correspondence

- N/A

Old Business

- New squad – no updates
- Squad 167-2 is fully repaired and will be back in service on June 29, 2018.

New Business

- N/A

Announcements

- July 16 – WFRD Regular Meeting 6:30 PM


Likley makes a motion to adjourn at 6:55 PM; seconded by Horner. All said aye.

Respectfully submitted by:

Michelle A. English

Westfield Fire and Rescue District

Date approved: July 16, 2018


Trustee James Likley, Chair


Trustee Craig Horner


Trustee Michael Schmidt